

CONFLICT OF INTEREST CODE - APPENDIX A
DESIGNATED EMPLOYEE POSITIONS¹
(Amended by the Board of Governors February 5, 2000)

TITLE AND CATEGORY

I. OFFICE OF EXECUTIVE DIRECTOR

Executive Director 1
Special Assistant to Executive Director 20

Governance

Secretary 1

Legislative Affairs

Chief Legislative Counsel 1
Legislative Representative 20

Information Technology

Director Information Technology 7
Manager Systems Development 7
Manager Systems Operations 7
Manager Telecommunications 7

Communications

Director Communications 2,14,18,19
Senior Writer 20

California Bar Journal

Editor & General Manager California Bar Journal 2,14,19
Senior Writer 20
Publications & Production Assistant 20

II. PROGRAMS

Senior Executive for Programs 1

¹ Where employees in both San Francisco and Los Angeles have the same job title, only the job title appears and not the location. Employees in either location with the indicated job title should file conflicts reports according to the category listed.

Program Development

Director Program Development 2,4,11,14,17,18
Program Developer 2,4,11,14,17,18

Legal Services

Director Legal Services Trust Fund Program 2,4,6,11
Senior Grants Administrator 20
Grants Administrator 20
Manager Legal Services 2,4,9,11,14,17

Section Education and Meeting Services

Director Section Education & Meeting Services 2,4,11,14,17,18
Manager Section Education & Meeting Services 2,4,11,14,17,18
Meeting and Event Administrator 2,4,11,14,17,18
Senior Administrative Assistant 2,4,11,14

Professional Competence, Planning and Development

Director Professional Competence,
Planning & Development 2,4,11,14
Senior Administrative Specialist 20

Commission on Judicial Nominees Evaluation

Director of Administration 4,11
Senior Administrative Specialist/Supervisor 20

III. OFFICE OF CHIEF TRIAL COUNSEL

Chief Trial Counsel 1
Special Assistant to Chief Trial Counsel 20

Deputy Chief Trial Counsel 20

Director Central Administration - Office of Chief Trial Counsel 20
Assistant Director Central Administration 20
Manager of Central Administration 20
Assistant Chief Trial Counsel Enforcement Unit 20
Assistant Chief Trial Counsel Intake Unit 20
Director Client Security Fund 20
Senior Administrative Assistant 20

IV. STATE BAR COURT

Administrative Officer/Chief Court Counsel	1
Chief Assistant Court Counsel	20
Court Services Analyst Technician	20
Court Administrator	20
Court Services Analyst Technician	20

V. FEE ARBITRATION

Director Fee Arbitration	20
Program Developer	20
Senior Administrative Assistant	20

VI. ADMISSIONS

Admissions

Senior Executive Admissions	1
Coordinator of Testing Accommodations	2,3,4,7,10,11,13,14
Director Examinations	2,3,4,7,10,11,13,14
Director for Administration	2,3,4,7,10,11,13,14 20
Director Moral Character Determinations	1
Senior Administrative Assistant	20
Director Operations/Management	2,4,7,10
Deputy Director Operations/Management	2,4,7,10

Certification

Director Certification	2,4,11,17,18
Compliance Coordinator	20
Director Legal Unit Certification	2,4,11,17
Senior Administrative Assistant	20
Director Administrative Unit	2,4,11,17

VII. HUMAN RESOURCES

Senior Executive Human Resources	1
Manager Human Resources and Employee/Labor Relations	7,8,9,12

Manager Training and Organizational Development	7,8,9,12
Human Resources Representative	20
Senior Human Resources Assistant	12

Benefits/HRIS Analyst	7,8
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VIII. GENERAL COUNSEL

General Counsel

General Counsel	1
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Deputy General Counsel	20
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Chief Assistant General Counsel	20
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Senior Assistant General Counsel	20
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Assistant General Counsel	20
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Director Administrative Support	20
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Research/Court Relations

Director Office of Research	1
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IX. OPERATIONS

Senior Executive Operations 1

Director Finance 6
Supervisor Accounting 6

Director Financial Planning & Analysis 6,15

Director Support and Administrative Services 2,5,7,10,11,13
Director Real Property Operations 2,4,5,6,10,13,15

Manager Insurance Programs 5

Manager Printing Services 2,10
Supervisor Offset Printing 2,10

Manager Membership Services & Information 2,14

Senior Librarian/Archivist 20

Supervisor Purchasing 2,7,10,14,18

Supervisor Office & Reception Services 10

Director Administrative Services, LA 2,7,10,11,13
Senior Administrative Assistant 10

Supervisor Office Services 10

X. MISCELLANEOUS

Consultant Committee on Group Insurance 5
Committee on Group Insurance 20
Committee on Professional Liability Insurance 20

Board of Legal Specialization 20
Advisory Commissions, Legal Specialization 20

Committee of Bar Examiners 20

Client Security Fund Commission 20
Legal Services Trust Fund Commission 20
Consultant² 30

² A "consultant" is a "designated employee" and therefore subject to the Code if the State Bar determines that he or she is a "consultant" as that term is defined in 2 Cal.Adm.